

*Thank you* for considering Mill Creek Golf Club for your wedding reception. We look forward to working with you every step of the way to create an event that exceeds your expectations. We strive to meet each and every customer's needs individually, and our wedding package and expert recommendations from our events team and chefs will make it easy to plan a perfectly personal celebration. Our goal is for you to leave your wedding day with some of the greatest memories you will remember for the rest of your life.

Mill Creek Golf Club is perched atop the highest point in Monroe County and offers a stunning location for your wedding. With expansive views of the Rochester skyline and the rolling hills of the Finger Lakes, Mill Creek showcases the best our region has to offer. The beautiful timber-framed tavern and dining room is adorned with a wraparound covered porch, offering breathtaking vistas of the surrounding countryside. Our hilltop outdoor party tent, with a beautiful stone patio and waterfall is available to accommodate up to 175 guests. Come see for yourself what makes us special!



Please contact Chris Gallea at 585.889.4110 or [chris.gallea@galleagolfproperties.com](mailto:chris.gallea@galleagolfproperties.com) to schedule a tour of our beautiful facility.

**Family Style Wedding Packages start at \$60 per person.**

**Buffet Style Wedding Packages start at \$63 per person.**

**Plated Style Wedding Packages start at \$65 per person.**

All packages include:

- ❖ Buffet or served dinner reception including mixed green salad, warm rolls, and guests' choice of entrée
- ❖ Four hour open bar featuring well liquors, house wines, domestic beer, and soft drinks (all bar beverages served in non-breakable containers)
- ❖ All tables, chairs, linens, china and glassware required for your party
- ❖ Setup and Use of Dance Floor
- ❖ Complimentary Sparkling Wine Toast for Wedding Party Head Table
- ❖ Cake Cutting and Service
- ❖ Complimentary Coffee and Tea Service
- ❖ Use of pre-determined scenic spots around our beautiful, 300-acre Championship Course for photos
- ❖ Dedicated event coordination services during the planning process and on your wedding day
- ❖ Complimentary parking for all guests
- ❖ Special pricing on showers and rehearsal dinners held at Mill Creek
- ❖ 45 minute ceremony rehearsal 48 hours prior to event date

**Also Available:**

- ❖ Assorted stationary or hand passed appetizers
- ❖ Additional entrée options and late-night snack menu
- ❖ Ceremony overlooking the Rochester skyline at the highest point in Monroe County
- ❖ Additional hour of Open Bar (not to exceed five hours)
- ❖ Cash or Consumption Bars
- ❖ Premium liquor packages

## *Services & Amenities*

### **Event Facility Fee:**

- ❖ \$1,250 to include tent, dance floor, tables, linen, café lighting, bar front and chairs.

### **Onsite Ceremony Fee:**

- ❖ \$750 to include garden white chairs & Arbor.

### **Deposits:**

- ❖ \$1,000 deposit at booking to hold your date.
- ❖ 1/3 estimated bill due three months prior to event.
- ❖ 1/3 estimated bill due one month prior to event.
- ❖ Final bill due seven days before event
- ❖ Should you choose to cancel, none of these deposit payments will be refundable.

### **Final Payments:**

- ❖ Final payments are accepted in the form of cash, cashier check or credit card.

### **Special Requests/Rental Items:**

- ❖ We will do our best to fulfill your every wish and accommodate any special requests.

### **Service Charge and Tax:**

- ❖ A 20% service charge and 8% New York State Sales Tax will be added to all products, rentals, facility fee, ceremony fee and services purchased for your event.

### **Cleaning:**

- ❖ Throwing rice, confetti, or bird seed is prohibited and will incur a \$500 cleaning fee.
- ❖ Client will be responsible for any damage incurred to the facility beyond normal wear and tear.

### **Entertainment, Decorations, Displays:**

- ❖ You may arrange your wedding décor any way that you would like with prior approval of the event coordinator. All decoration plans need to be finalized three days prior to the event. No material or decorations may be attached to the walls, wood trim, or tent by nails, pins, staples, tape, glue or any other substance.

### **Responsibility:**

- ❖ Mill Creek will not assume responsibility for any items brought in prior, during, or following the event. Please make arrangements with management when leaving any merchandise at our facility. These items must be picked up no more than 24 hours after the event.

### **Cancellation:**

- ❖ All deposits are non-refundable and non-transferable. Should you choose to cancel your event; any deposits that were already made will be used to cover any expenses incurred by Mill Creek.



### *Served Dinners*

All served dinners include Mixed Greens and Dinner Rolls

#### **Prime Rib Au Jus**

10 oz cut of slow roasted Black Angus Prime Rib.  
Served with mashed red skin potatoes and chef's vegetable

#### **Rustic Sirloin**

8 oz sirloin topped with herbed butter  
Served with mashed red skin potatoes and chef's vegetables

#### **Oven Roasted Salmon**

8 oz Atlantic Salmon Filet seared & finished with herb compound butter.  
Served with rice pilaf and chef's vegetables

#### **Haddock Bruschetta**

8 oz Haddock Filet topped with tomatoes, onion and lemon finished with light parmesan and garlic sauce.  
Served with rice pilaf and chef's vegetable

#### **Italian Roasted Chicken**

Chicken roasted with herb seasoning. Served with mashed red skin potatoes and chef's vegetables

#### **Chicken Marsala**

Boneless Chicken breast sautéed and finished with our Marsala wine and Portabella sauce.  
Served with rice pilaf and chef's vegetables

#### **Chicken French**

A local favorite. Lightly egg battered chicken breast in a savory lemon sherry cream sauce.  
Served with pasta and chef's vegetables

#### **Seasonal Vegetable Primavera**

Seasonal vegetables served with penne tossed in a garlic herb infused olive oil

#### **Cheese Tortellini**

Served with our delicious house Marinara sauce or Alfredo sauce

*Each of the above entrée options are included in our \$63.00 wedding package. Additional menu choices are available. Our chefs will work with you to create a menu that fits your personal tastes and budget. All prices subject to change. A 20% service charge and 8% sales tax will be added to all food and rented items.*

*Buffets*

Plated Green Salad with Italian Dressing and Dinner Rolls

**Choice of one Potato:**

Yukon Gold Mashed Potatoes

Roasted Seasoned Rosemary Potatoes

**Choice of one Seasonal Fresh Vegetable:**

Fresh Green Beans and Baby Carrots

Broccoli, Cauliflower and Baby Carrots

Roasted Squash and Zucchini

**Choice of one Pasta:**

Tortellini pasta with Marinara or Alfredo sauce

House baked penne with Ricotta, Mozzarella, and meat sauce or Marinara sauce

**Choice of two Meats:**

Sliced Roast Beef in Mushroom Gravy

Chicken French or Chicken Parmesan

Lemon Dill Salmon

Sliced Pork Tenderloin with Baby Bella Mushroom Cream Sauce

Each of the above buffet options are included in our \$57.00 wedding package. Additional menu choices are available. Our chefs will work with you to create a menu that fits your personal tastes and budget. All prices subject to change. A 20% service charge and 8% sales tax will be added to all food and rented items

Hors D' Oeuvres

Additional appetizer presentations and hand passes hors d' oeuvres priced below.

Presentations

Priced per person

Mill Creek Spread: Seasonally inspired and chef curated assortment of charcuterie, cheeses, fresh fruit, vegetables, pickled veggies, breads, crackers, dips, and spreads.....\$9

Hand Passed

Priced per piece

Table listing appetizer items and prices: Tomato basil bruschetta (\$1.50), Spinach artichoke dip with crostini (\$1.50), Sausage stuffed mushrooms (\$1.75), Chicken satay skewers with peanut sauce (\$2.00), Spanakopita (\$2.50), Tea sandwiches (\$2.00), Bacon wrapped scallops (\$4.00), Chilled shrimp cocktail (\$4.00)

Suggested serving: 1-3 pieces per guest

All prices subject to change. A 20% service charge and 8% sales tax will be added to all food and rented items

Details and Special Touches

Bar Packages

Mill Creek has a no shot policy with all bar packages.

Open Bar-Four hours open bar featuring domestic beer, wine, well liquor, soda, and juices included in wedding package.

Call Bar-Call liquors and microbrews included; additional \$17 per person

Premium Bar-Premium liquors and microbrews included; additional \$27 per person

Consumption Bar- Beverage billed based on consumption; available upon request

Cash Bar-Guests purchase their own drinks from our bar; available upon request

Special Touches

- Champagne toast.....\$4 per person
Additional hour of open well bar.....\$9 per person
Tableside Wine Service.....\$27 per bottle

All prices subject to change. A 20% service charge and 8% sales tax will be added to all food and rented items

Book with us and save on your Bridal Shower and Rehearsal Dinner at Mill Creek!



Thank you for considering Mill Creek for your special day!

Booking Details

Date \_\_\_\_\_

Name(s) \_\_\_\_\_

Address \_\_\_\_\_

Bride Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Groom Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of Wedding \_\_\_\_\_

Minimum adult guarantee \_\_\_\_\_

Deposit fee of \$1,000 will be charged and due at time of booking to hold your date.

- 1/3 of estimated bill due 3 months prior to the event
• 1/3 of estimated bill due 1 month prior to the event
• Final bill due 7 days prior to the event
• Any open tabs need to be paid within 7 consecutive days of the event
• All deposits and payments are non-refundable and are accepted in the form of cashier's check, money order, credit card or cash. No personal checks.

Final head count and food choices will be needed no later than 2 weeks before date of wedding. Pricing will be as quote sheet provided. Client is responsible for agreed upon minimum number of adult guests noted above. Service Charge of 20% and Sales Tax of 8% will be added to all goods and services. Mill Creek will not assume responsibilities for any items brought in prior, during, or following the event. Any damage to property which results from the clients use of Mill Creek's facility will be billed to the client. Mill Creek will not be held liable for any personal injury or property damage incurred in Mill Creek's facilities by the client and/ or any guests, unless personal injury or property damage directly results from the gross negligence or intentional misconduct of a member or employee of Mill Creek.

Mill Creek Golf Club and the Client have not fully executed this agreement until club contract has been signed by both parties.

By the Client \_\_\_\_\_

Date \_\_\_\_\_

## *Wedding Checklist*

### 6 to 12 months before Wedding:

- ❖ Announce your engagement and set the date
- ❖ Introduce your parents and future in-laws
- ❖ Set your budget-determine what you both can spend and what your families will contribute
- ❖ Compile the guest list
- ❖ Reserve the ceremony site, the reception venue and the caterer
- ❖ Select members of the wedding party
- ❖ Shop for your gown and the bridesmaids dresses. Order dresses by the 6-month mark
- ❖ Order and send out save-the-date cards
- ❖ Register at two or three stores for a variety of gifts in different price ranges
- ❖ Select honeymoon destination
- ❖ Select music, DJ or Band, photographer, Florist
- ❖ Select Bakery
- ❖ Select color scheme

### 3 to 6 months before wedding:

- ❖ Order invitations
- ❖ Assist the grooms family with rehearsal dinner plans
- ❖ Choose and order wedding bands
- ❖ Purchase attendants gifts and gifts for each other
- ❖ Select wedding accessories, including guest book, ring pillow, and favors
- ❖ Reserve wedding night hotel suite

### 2 to 3 months before wedding:

- ❖ Select men's attire
- ❖ Create song list
- ❖ Ask close friends and family to do special readings
- ❖ Research the marriage license requirements for your state
- ❖ Finalize the menu with the caterer, and the cake details with the baker
- ❖ Arrange transportation from the ceremony to the reception if needed
- ❖ Finalize guest list



- ❖ Plan bachelor/bachelorette party
- ❖ Make arrangements for out of town guests
- ❖ Select favors
- ❖ Make appointments for hairdresser, nail salon, makeup, tanning
- ❖ Buy love stamps for wedding invitations, shower invitations and thank you notes
- ❖ Check on status of all gowns

## 4 to 6 weeks before wedding:

- ❖ Address and mail the invitations
- ❖ Write thank-you notes as wedding gifts arrive
- ❖ Order ceremony programs and reception menus
- ❖ Submit wedding announcements to local newspapers
- ❖ If you are planning on taking dance lessons together, now is the time
- ❖ Obtain the marriage license
- ❖ Purchase garter, cake top, knife, toasting glasses
- ❖ Schedule rehearsal dinner
- ❖ Have fitting for gown and attendants gown
- ❖ Prepare seating list and table cards

## 1 week before wedding:

- ❖ Give caterer a final headcount, and confirm plans with other vendors
- ❖ Go over schedule with wedding party so they know what's expected of them
- ❖ Write as many thank you notes as possible
- ❖ Confirm honeymoon reservations and begin packing
- ❖ Finalize fitting of your gown

## 1 day before wedding:

- ❖ Pack everything needed for the ceremony, including your "survival kit"
- ❖ Get a manicure, pedicure, and if there is time, a relaxing massage